

Journey Submission for Multiple Ports

Import (SEA)

User Guide



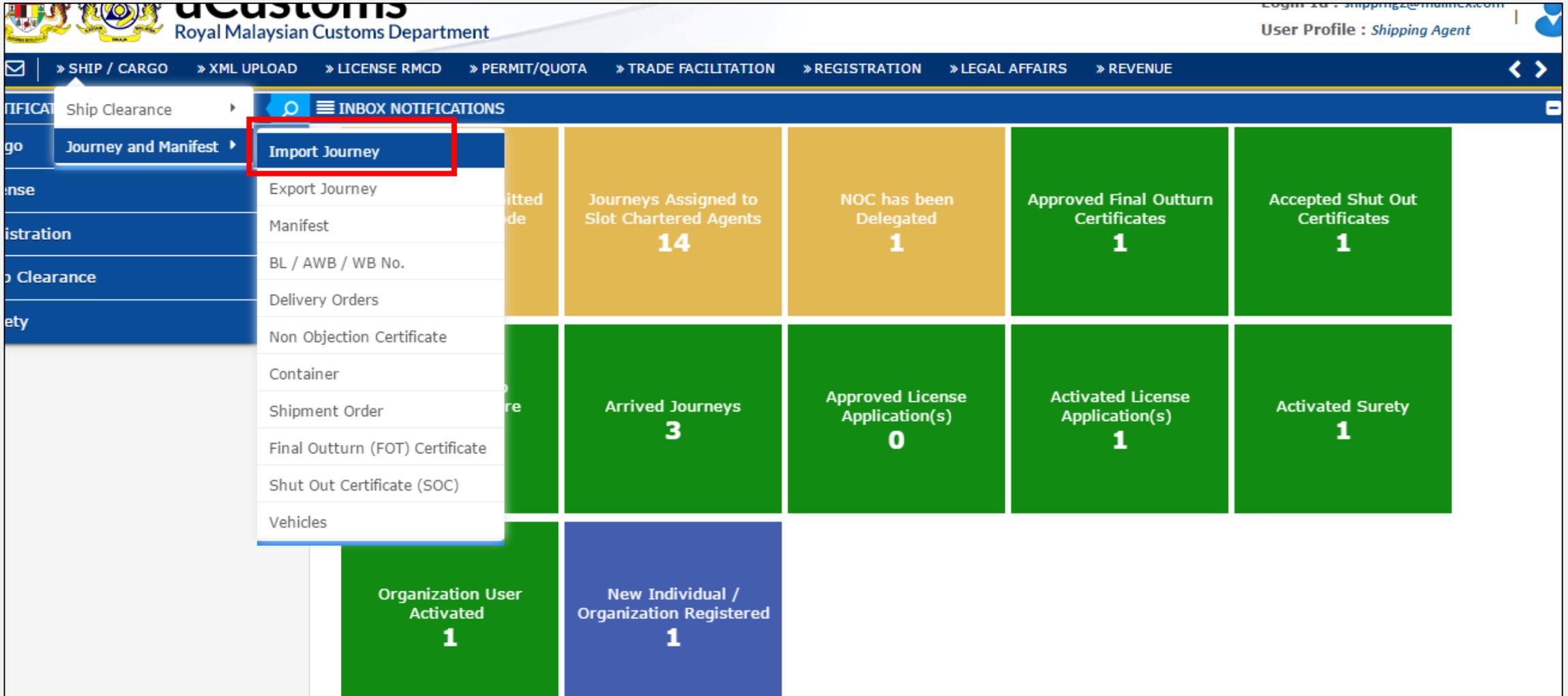
User Role Description

1. Create Journey Information.
2. Journey Routes.
3. Submit Journey Information.

Create Journey
Information



On the “SHIP/CARGO” menu, go to “Journey and Manifest” → click “Import Journey” submenu.



The screenshot displays the uCustoms web application interface. The top navigation bar includes the following menu items: SHIP / CARGO, XML UPLOAD, LICENSE RMCD, PERMIT/QUOTA, TRADE FACILITATION, REGISTRATION, LEGAL AFFAIRS, and REVENUE. The 'SHIP / CARGO' menu is expanded, showing a sub-menu with 'Journey and Manifest' highlighted. The 'Journey and Manifest' sub-menu is further expanded, with 'Import Journey' highlighted in a red box. The main content area displays a dashboard with several data cards:

Category	Count
Journeys Assigned to Slot Chartered Agents	14
NOC has been Delegated	1
Approved Final Outturn Certificates	1
Accepted Shut Out Certificates	1
Arrived Journeys	3
Approved License Application(s)	0
Activated License Application(s)	1
Activated Surety	1
Organization User Activated	1
New Individual / Organization Registered	1

The **Journey Information List** screen appears. Enter and select **Port of Arrival** and system will auto-displays the **Carrier Type** based on the selected **Port of Arrival**. Click the “**New**” button to add new journey.



uCustoms
Royal Malaysian Customs Department

Login Id : shipping2@mailhex.com
User Profile : Shipping Agent

» SHIP / CARGO
» XML UPLOAD
» LICENSE RMCD
» PERMIT/QUOTA
» TRADE FACILITATION
» REGISTRATION
» LEGAL AFFAIRS
» REVENUE

Search

Journey No. %

Ship Call No. (SCN) =

Port of Origin %

Expected Arrival Date 📅

Carrier Type =

Status =

JOURNEY INFORMATION

Port of Arrival * MYPKG-B18-S-PORT KLANG (PELABUHA)
Carrier Type * SEA
New

IMPORT JOURNEY LIST

No.	Journey No.	Port of Origin	Expected Arrival Date	Journey Type	Carrier Type	Submitted Date	Status	View / Edit	History
<input type="checkbox"/>	1	CAR-JRN-B18-05-2019-000042	JPABA-JPN-S-ABASHIRI	02-05-2019	Import	SEA	02-05-2019	Submitted	View Transaction History
<input type="checkbox"/>	2	CAR-JRN-B18-03-2019-000123	AUBWI-AUS-S-BULWER	28-03-2019	Import	SEA	27-03-2019	Arrived	View Transaction History
<input type="checkbox"/>	3	CAR-JRN-B18-03-2019-000122	SGAYC-SGP-S-PULAN AYER CHAWAN	28-03-2019	Import	SEA	27-03-2019	Submitted	View Transaction History
<input type="checkbox"/>	4	CAR-JRN-B18-01-2019-000085	SGSIN-SGP-S-SINGAPORE	18-01-2019	Import	SEA	17-01-2019	Arrived	View Transaction History
<input type="checkbox"/>	5	CAR-JRN-B18-11-2018-000244	AIMBB-AIA-S-MEADS BAY BEACH	24-11-2018	Import	SEA	23-11-2018	Submitted	View Transaction History

The **Journey Information** form appears. Fill in all the mandatory fields* and for journey with multiple ports, tick on the **checkbox** at **Multiple Ports** field. System then will allows **Exit Customs Station** to be edited. Ensure all the required fields are entered, then click “**Create**”.

JOURNEY INFORMATION STATUS : **NEW**

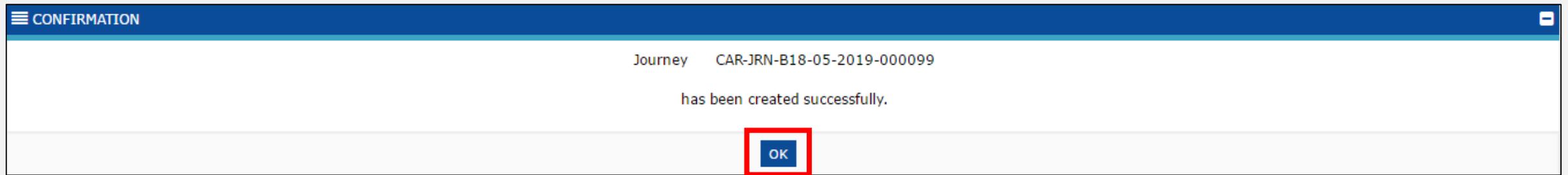
Journey No.		Carrier Type	* SEA
Port of Origin	* AEAMU-ARE-S-ABU MUSA	Port of Arrival	* MYPKG-B18-S-PORT KLANG (PELABUHAN KLANG)-W
Last Port of Call	* AEAJM-ARE-S-AJMAN	Next Port of Call	* AOCPO-AGO-S-CAPULO
Entry Customs Station	* B18-PELABUHAN BARAT, SELANGOR	Exit Customs Station	* B18-PELABUHAN BARAT, SELANGOR
Last Port of Call - ATA	* 07-05-2019 [calendar] 00 [dropdown] 00 [dropdown]	Last Port of Call - ATD	* 14-05-2019 [calendar] 00 [dropdown] 00 [dropdown]
Last Port of Call - Voyage No.		Last Port of Call - Purpose of Call	* CARGO OPERATION [dropdown]
Last Port of Call - ISPS Level	* 1-NORMAL [dropdown]	Entry Point	
Multiple Ports	<input checked="" type="checkbox"/>		
Auto Create Export Journey	<input checked="" type="checkbox"/>		

DATES

Date of Shipment	* 27-05-2019 [calendar] 00 [dropdown] 00 [dropdown]
Expected Arrival Date and Time	* 28-05-2019 [calendar] 00 [dropdown] 00 [dropdown]
Expected Departure Date and Time	* 31-05-2019 [calendar] 00 [dropdown] 00 [dropdown]

Create **Back**

The **Confirmation** screen appears. Click “OK” to proceed with Journey Routes information.



Journey Routes



The status of the Journey Information changes to **CREATED**. Now, go to Link Repository and click “Journey Routes”.

JOURNEY INFORMATION **STATUS : CREATED**

Journey No.	CAR-JRN-B18-05-2019-000099	Carrier Type	* SEA
Port of Origin	* AEAMU-ARE-S-ABU MUSA	Port of Arrival	* MYPKG-B18-S-
Last Port of Call	* AEAJM-ARE-S-AJMAN	Next Port of Call	* AOCPO-AGO-S-
Entry Customs Station	* B18-PELABUHAN BARAT, SELANGOR	Exit Customs Station	* B18-PELABUHA
Last Port of Call - ATA	* 07-05-2019 <input type="text" value="00"/> <input type="text" value="00"/>	Last Port of Call - ATD	* 14-05-2019
Last Port of Call - Voyage No.	<input type="text"/>	Last Port of Call - Purpose of Call	* CARGO OPERA
Last Port of Call - ISPS Level	* 1-NORMAL	Entry Point	<input type="text"/>
Multiple Ports	<input checked="" type="checkbox"/>		
Auto Create Export Journey	<input checked="" type="checkbox"/>		

DATES

Date of Shipment	* 27-05-2019 <input type="text" value="00"/> <input type="text" value="00"/>
Expected Arrival Date and Time	* 28-05-2019 <input type="text" value="00"/> <input type="text" value="00"/>
Expected Departure Date and Time	* 31-05-2019 <input type="text" value="00"/> <input type="text" value="00"/>

[Save](#) [Submit Journey](#) [Cancel Journey](#) [Back](#)

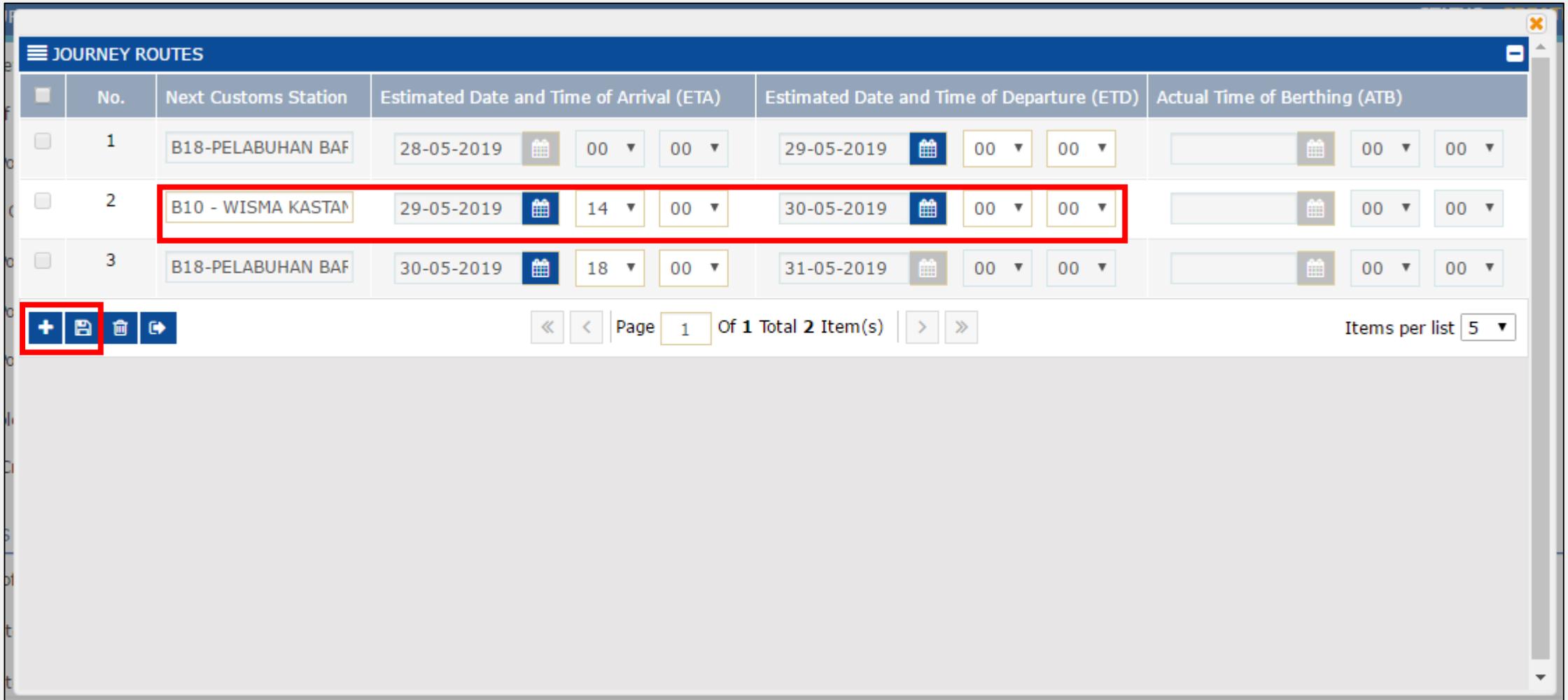
- Organization Details
- Container and Vehicle Information
- Total Bill(s) of Lading
- Additional Information
- Associate/View Slot Chartered Agents
- Journey Routes**
- Cancellation History
- Journey Amendment History

The Journey Routes screen appears. Enter Estimated Date and Time for Departure (ETD) for Entry Customs Station and Estimated Date and Time of Arrival (ETA) for Exit Customs Station.

JOURNEY ROUTES						
No.	Next Customs Station	Estimated Date and Time of Arrival (ETA)	Estimated Date and Time of Departure (ETD)	Actual Time of Berthing (ATB)		
1	B18-PELABUHAN BAF	28-05-2019 00 00	29-05-2019 00 00			
2	B18-PELABUHAN BAF	30-05-2019 18 00	31-05-2019 00 00			

Page 1 Of 1 Total 2 Item(s) Items per list 5

If there are **more ports** to be added in between the Entry and Exit Customs Station, click on the “+” button. Enter **Next Customs Station**, **Estimated Date and Time of Arrival (ETA)**, and **Estimated Date and Time of Departure (ETD)** fields for all the ports. Then, click  to save and  to close.



No.	Next Customs Station	Estimated Date and Time of Arrival (ETA)	Estimated Date and Time of Departure (ETD)	Actual Time of Berthing (ATB)
1	B18-PELABUHAN BAF	28-05-2019 00:00	29-05-2019 00:00	
2	B10 - WISMA KASTAM	29-05-2019 14:00	30-05-2019 00:00	
3	B18-PELABUHAN BAF	30-05-2019 18:00	31-05-2019 00:00	

Page 1 Of 1 Total 2 Item(s) Items per list 5

Submit Journey Information



Now, click on the “Submit Journey” button to submit the journey information.

JOURNEY INFORMATION STATUS : **CREATED**

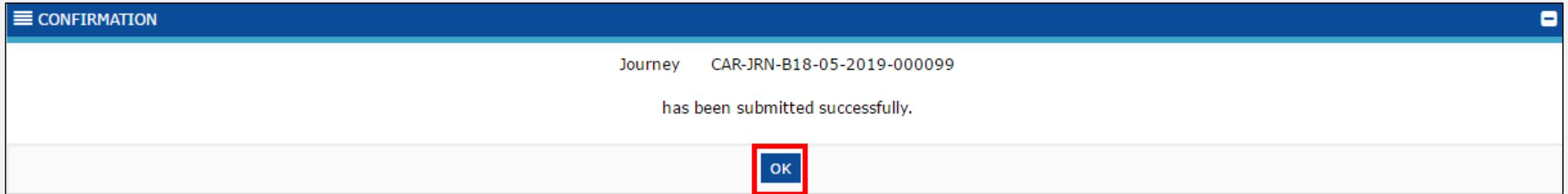
Journey No.	CAR-JRN-B18-05-2019-000099	Carrier Type	* SEA
Port of Origin	* AEAMU-ARE-S-ABU MUSA	Port of Arrival	* MYPKG-B18-S-PORT KLANG (PELABUHAN KLANG)
Last Port of Call	* AEAJM-ARE-S-AJMAN	Next Port of Call	* AOCPO-AGO-S-CAPULO
Entry Customs Station	* B18-PELABUHAN BARAT, SELANGOR	Exit Customs Station	* B18-PELABUHAN BARAT, SELANGOR
Last Port of Call - ATA	* 07-05-2019  00 ▾ 00 ▾	Last Port of Call - ATD	* 14-05-2019  00 ▾ 00 ▾
Last Port of Call - Voyage No.		Last Port of Call - Purpose of Call	* CARGO OPERATION
Last Port of Call - ISPS Level	* 1-NORMAL ▾	Entry Point	
Multiple Ports	<input checked="" type="checkbox"/>		
Auto Create Export Journey	<input checked="" type="checkbox"/>		

DATES

Date of Shipment	* 27-05-2019  00 ▾ 00 ▾
Expected Arrival Date and Time	* 28-05-2019  00 ▾ 00 ▾
Expected Departure Date and Time	* 31-05-2019  00 ▾ 00 ▾

[Save](#) [Submit Journey](#) [Cancel Journey](#) [Back](#)

The **Confirmation** screen shows that the journey has been submitted successfully. Click “OK” button.



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THANK YOU

